



February 1, 2018

**6 p.m. CALL TO ORDER**

*Present:* Lauralee Tupa, Muriel Kingery, Lori Gossard (arrived at 6:05), Greg Krause, Michelle Staggs, Brad Beehler, Ashley Hutchison (arrived at 6:02), Nancy Yoshida, Lisa Knoll, Cindy Filler

*Absent:* Leslie Rethemeier, Jeff Hoberg, Shelly Byzewski

**APPROVAL OF MEETING MINUTES**

Greg moved to approve minutes from January 4, 2018 and it was seconded by Nancy. There was no discussion and no public comment. All voted in favor - motion carries.

**ELECTION OF OFFICERS**

Ashley stated she would be running the meeting because Leslie had announced at the January meeting that she would not be continuing as President after the annual meeting. Leslie did want to remain a board member. Ashley asked for nominations from the board for board President. Muriel was nominated by Lisa Knoll and seconded by Lori Gossard. Michelle nominated Greg for President and Cindy seconded. Greg noted that there was a chance that he would be moving to Bismarck and if that was the case then he would only be on the board until around June. Ashley asked if anyone else wanted to nominate themselves or anyone else. Nancy motioned to close the nomination of President, Michelle seconded. Board majority voted in favor of Muriel being board President. Muriel started running the meeting. Muriel asked for nominations from the board for board secretary. After no replies Cindy said she wouldn't be opposed to being board secretary. Muriel asked if anyone else wanted to nominate themselves or someone else. No board response. Nancy motioned to close nominations Lori seconded. All voted in favor of Cindy being Secretary-motion carries.

**FINANCE REPORT**

The budget is similar to last year's budget and spending. We received \$500,000 in bequests. We own land and the auditor would like us to recognize this. We can establish the value by getting offers. There were no questions. Motion to approve finance report was made by Nancy Yoshida; seconded by Lori Gossard. All in favor – motion carried.

**SHELTER REPORT**

Strays are down; we've had fewer animals in. Medical is up quite a bit. Only 2 animals were turned away in December.

**EXECUTIVE COMMITTEE**

Ashley stated the executive committee did not meet.

Board tasks for the month were discussed and Muriel asked who had done what and if all the tasks were completed. Michelle wanted to discuss the tasks further and Greg said the tasks needed to be specific to work. Michelle said hers was to do a survey, but it was never completed. Would we do anything with the information? She'd rather have a task she can do.

Ashley wanted checks and balances to see if perception was reality. Some of the tasks were relevant and reasonable and had a finite start/end to them.

Greg had revamped the by-laws. Lauralee also had tasks, but took them to the finance committee.

It was suggested the list be sent out for everyone to review. Muriel will send the list out and the executive committee will review the list and provide feedback.

### **FINANCE COMMITTEE**

Did not meet.

### **POLICY COMMITTEE**

Policies were discussed and voted on at the annual meeting. The changes were taken out of the IRS guide.

It was stressed that discussion in board meetings is good, but outside of meetings we need to provide one voice.

Greg stated that the board needs to sign the conflict of interest and board member responsibilities forms.

### **FUNDRAISING COMMITTEE**

Giving hearts bags were available – board members were instructed to take them to work. Our goal for Giving Hearts Day was \$40,000 with a \$5,600 match. During the day there will be food donated Papa Johns for lunch and Texas Road House for dinner. Kids will be reading to the dogs, there will be stations to give puppies a bath, a puppy kissing booth and there will be several radio interviews. The shelter will be open 8 – 8 that day. Lauralee also reminded everyone that the donation had to be made on February 8 in order to get the match.

Muriel handed out sheets and would like board members to call and thank 3 people for donating to last year's Giving Hearts Day.

Michelle asked about Twitter; ways we used social media were listed.

Muriel said a fundraiser is being discussed. She was hoping that student interns coming may help.

Guest Jane Meyer said that Sandy Luck teaches a social media marketing class and she gets 7 businesses that her students do marketing plans for. Maybe we can make use of that. Lauralee said they did something like that before and it was good, but wondered if the timing was wrong.

Muriel said Lauralee had taken on a lot of tasks especially related to Giving Hearts Day. She also mentioned Funds on Tap that is done on Tuesday nights at Half Brothers Brewery.

Save the dates for the following events:

Hog Dog Jog	September 27
Raise Your Paws	October 11
Hot Dogs for Homeless Dogs	sometime in the summer

### **OLD BUSINESS**

Lauralee updated us on the wealth management bids. Not everyone was provided the complete list of our endowment balances so the quotes could not be properly compared. It was suggested that we reconsider getting bids using consistent information for all vendors. Ashley mentioned that others would also like to quote – she referenced Edward Jones and Bremer. She also said the decision on the wealth management was tabled in December, but moving all the other accounts was ok'd.

Greg moved that the wealth management discussion be turned over to the finance committee to get new bids. Michelle seconded; all in favor – motion carried.

### **NEW BUSINESS**

Chris Moen submitted his resignation. There was discussion on whether to replace him. Since we are still in the correct range of members it was decided not to replace Chris at this time.

Greg went through the standing committees: Policy, Public Relations, Finance, Nominating. It was mentioned that the chair had to be a board member, but other non-board members could participate on committees. Nancy Yoshida said she would be on the nominating committee and our guest Jane Meyer was asked if she would also like to participate. She said yes. Jane volunteered for the finance committee. Additional members then volunteered for other committees.

Moving the day and time of board meetings was discussed, but it was decided that the current schedule worked the best for most people. Moving meetings to alternative locations on occasion was also discussed. Brad offered the use of his conference room at Icon.

Greg went through the specifics of which bi-laws passed and what the vote was for each.

Lauralee mentioned that at the annual meeting someone took a new notebook that was used for the medical staff. This was not report to insurance as the cost was under \$500.

### **ADJOURN**

Michelle motioned to adjourn the meeting and Lori seconded. All were in favor – motion passed and we adjourned at 7:40.